

**MINUTES OF THE REGULAR SESSION
OF THE BOARD OF HARBOR COMMISSIONERS OF THE
CRESCENT CITY HARBOR DISTRICT**

July 6, 2010

COMMISSIONERS PRESENT:

Scott Feller, President
Ray Martell, Secretary
Ron Phillips
James Ramsey
Jack Reese

COMMISSIONERS ABSENT:

None

OTHERS PRESENT:

Richard Young, C.E.O./Harbormaster
Paul McAndrews, Facilities Manager
LaVonne Sparks Young
Wayne Gavin, Alber Seafood

Wilma Madden, P.S. Business Services
Kenneth Towe, Harbor RV Anchorage
Garry Young

President Feller opened the meeting at 5:50 P.M. in open session to discuss the following agenda items.

President Feller led the Pledge of allegiance.

Public comment regarding closed session items.

There were no comments from the public regarding the closed session items.

CLOSED SESSION. The Board of Harbor Commissioners will now meet in closed session to discuss the following items:

- (1) Pursuant to Government Code Section 54956.8. Conference with real property negotiators. Property: 161 Starfish Way. Agency negotiators: Commissioner Scott Feller, Commissioner James Ramsey, CEO Richard Young. Negotiating Parties: Crescent City Harbor District with Alber Seafoods, Inc.. Under negotiation: Lease terms including monthly rent and term of lease.**
- (2) Pursuant to Government Code Section 54956.8. Conference with real property negotiators. Property: 128 Anchor Way. Agency negotiators: Commissioner Scott Feller, Commissioner James Ramsey, CEO Richard Young. Negotiating Parties: Crescent City Harbor District with Barry and Joni Baugh, dba South Beach Outfitters. Under negotiation: Lease terms including monthly rent and term of lease.**
- (3) Pursuant to Government Code Section 54957,**
 - a. Public Employee Performance Evaluation
Title: CEO/Harbormaster**
 - b. Public Employment
Title: Harbor Design**

President Feller recessed the open session at 5:51 p.m. and immediately convened in closed session to discuss the closed session items listed above. The closed session was recessed at 6:39 p.m. and President Feller announced that no action was taken. President Feller then reconvened the open session at 6:40 p.m.

Public comment.

No public comments were received.

1. Consent Agenda.

Public comment: Requests to remove items from the Consent Agenda may be heard at this time.

A) Approval of the warrants issued since June 15, 2010.

B) Approval of the minutes of the Regular Meeting of June 15, 2010.

There was no public comment on the Consent Agenda.

Commissioner Ramsey pointed out the wrong date was on the minutes in Item 1B. It should say June 15, 2010 rather than April 20, 2010 on the front page. The other pages are dated correctly.

ON A MOTION BY COMMISSIONER PHILLIPS, SECONDED BY COMMISSIONER MARTELL, AND UNANIMOUSLY CARRIED BY POLLED VOTE, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED AND ADOPTED THE CONSENT AGENDA, CONSISTING OF ITEMS 1.A and 1.B AS

PRESENTED AND WITH CORRECTION OF THE DATE ON THE FRONT PAGE OF ITEM 1B TO READ JUNE 15, 2010.

- 2. Discuss and consider a request for a letter supporting modification of criteria for allocating Salmon disaster relief money. Take action as necessary and appropriate.**

Mr. Young presented his report on the request for a letter of support. There were no comments from the public, nor any questions from the Commissioners.

ON A MOTION BY COMMISSIONER REESE, SECONDED BY COMMISSIONER RAMSEY, AND UNANIMOUSLY CARRIED BY VOICE VOTE, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED SENDING LETTERS OF SUPPORT FOR MODIFICATION OF CRITERIA FOR ALLOCATING SALMON DISASTER RELIEF MONEY.

- 3. Discuss and approve a new lease with South Beach Outfitters. Take action as necessary and appropriate.**

Mr. Young reported the Commission discussed this item preliminarily in closed session. He added that the Lease Committee has met with the Baugh's regarding the lease renewal. Commissioner Phillips asked why they were considering renewal of the lease 6 months in advance of the expiration of the current lease. Mr. Young replied that it was in response to a request by the lessee. Commissioner Martell asked if the per square foot cost was commensurate with other harbor leases. Mr. Young responded that it was.

ON A MOTION BY COMMISSIONER REESE, SECONDED BY COMMISSIONER MARTELL, AND UNANIMOUSLY CARRIED BY POLLED VOTE, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED THE NEW LEASE WITH SOUTH BEACH OUTFITTERS AS PRESENTED.

- 4. Discuss and consider the preliminary budget and budget workshop. Take action as necessary and appropriate.**

Mr. Young reported the Budget Committee met and recommended some changes which were indicated in red on the included spreadsheet. He stated that the committee also suggested a revision to the fees reflected in the staff report. Commissioner Reese asked what the justification was for the reduction in the senior discount percentage. Mr. Young responded that the Crescent City Harbor is the only harbor that offers a senior discount. Mr. Young then reviewed the fees comparison with other harbors that was included in the agenda. There were no comments from public. Commissioner Martell asked how the proposed changes would affect the overall budget totals. Commissioner Ramsey commented that it made a change of about \$4,000.

ON A MOTION BY COMMISSIONER PHILLIPS, SECONDED BY COMMISSIONER RAMSEY, AND UNANIMOUSLY CARRIED BY VOICE VOTE, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS TOOK ACTION TO SET A PUBLIC HEARING FOR 7/20 FOR THE ADOPTION OF THE FINAL BUDGET.

5. Standing Agenda Item. Discussion and consideration of status of inner basin rebuilding project.

Mr. Young reported the main issue at this time is the size of the tsunami that should be incorporated into the final design. He indicated that funding is in place for a \$19,000,000 project without a change in the OES DSR. Mr. Young added that staff is advocating a design for a 50 year wave event, but that CalEMA/OES staff is leaning towards a design for a 30 year wave event. Mr. Young remarked on the meeting between harbor staff, Ben C. Gerwick representatives, Ward Stover, CalEMA staff, and Coastal Commission staff. The Coastal Commission staff representative was pleased with the 50 year wave event design. President Feller commented that staff is working on the environmental assessment for the project and the 30% design should be sufficient to submit a Coastal permit application. Mr. Young added that CalEMA has asked the harbor to request Coastal Commission consider the 30 year wave design. Mr. Young stated they continue to move forward on the project. Commissioner Phillips asked if Coastal could consider approval of the 30 year wave design, if an application were submitted for a 50 year event design. Mr. Young commented that the Costa Norte project in the City was required by the Coastal Commission to design for a 100 year event because it is a residential development. President Feller remarked that the tsunami study done by the consultant, Ben C. Gerwick, is the best source of information available right now.

6. Standing Agenda Item. Discussion and consideration of status of Marine Life Protection Act initiative on the North Coast.

Mr. Young reported that a meeting was held here on June 25, and that there will be meetings July 8 in Orick and at Elk Valley Rancheria. He added that the public can view the proposed arrays at those meetings. There will be three members of the Blue Ribbon Task Force attending those meetings. President Feller commented that the Commission should be represented at one or both of the meetings.

7. Committee Reports. Reports from other standing and ad hoc committees.

Commissioner Ramsey reported the Lease Committee met to discuss the South Beach Outfitters lease, as well as a couple of other leases. He indicated that he attended the Chamber of Commerce board meeting on the 28th, at which they discussed the events for the 4th of July. Commissioner Ramsey added that he also helped out at the deck party, and attended the mixer at Coast Guard Auxiliary, but it was not as well attended as some of the other mixers have been. He indicated that he also attended a Budget Committee meeting. Commissioner Phillips reported that he attended the Chamber board meeting. He also attended the Tri-Agency meeting on June 30, and mentioned the draft letter that was in the agenda to the Chamber, which the Chamber received

before the Tri-Agency Commissioners. The letter dealt with the Chamber and the Visitors Bureau and whether they should be operated separately or together. Commissioner Phillips stated that Mike Sullivan and Kelly Schellong are going to meet with the Chamber regarding the issue. Commissioner Martell indicated that he had nothing to report. Commissioner Reese commented that he was out of town last week. Commissioner Phillips added on July 15 there will be a Chamber mixer at the art gallery on H Street across from post office.

8. Facilities Manager report. Report on current matters and issues planned or in progress.

Mr. McAndrews presented his report, reviewing the work completed in June. President Feller asked why the lights were not on for July 4th. Mr. Young replied that the lights on the south end were on, but those on the north end were not. Mr. McAndrews commented that there have been some maintenance issues with the lights, which have been repaired over past few months. He added that they have also had vandalism issues with someone shooting out the bulbs with a BB gun. The Commission asked that Mr. McAndrews have the security team inventory which lights are working (or not). Mr. McAndrews stated that they began replacing floats on the work dock today and will be replacing the dock electrical in-house to save money. President Feller stated that the harbor looked good on July 4th. President Feller reminded Mr. McAndrews that he needs to include the planned work for the next two months along with the work completed during the past month in his written report. Commissioner Phillips asked Mr. McAndrews to provide his report list to Mr. Young, who can then e-mail the list to the commission for their review prior to the meeting.

9. C.E.O.'s report. Report on current matters and issues planned or in progress.

Mr. Young presented his report, which included 1) transfer of wastewater treatment services from the harbor to the City of Crescent City; 2) derelict vessel disposition; 3) 4th of July celebration; and 4) detailed report of the visit to Eureka Marina and Woodley Island Marina. President Feller commented on the tour of each marina also. He indicated that both have Bellingham manufactured docks. Mr. Young added that they had found a 1999 Ford Taurus for sale for a good price and purchased it for use by harbor staff.

10. Board Comments.

Commissioner Reese indicated he had no comments. Commissioner Martell reported that his son is improving. Commissioner Ramsey reported that he is going to Sausalito to attend the changing of guard at the Army Corps. Commissioner Phillips commented that the Farmers Market held here on July 3 went very well. The only problem was with the Wonder Bus from First 5 Del Norte, which experienced some electrical connection issues. Also, the wind was a little difficult. Commissioner Ramsey indicated that he was at the Farmers Market as well and the feedback he received was positive. He

added that Englund Marine had their dock sale going on at the same time. President Feller commented on the Coastal Conservancy grant letters of support that have been received. He added that there will be a report from Tri-Agency on the next agenda. President Feller indicated that he attended the deck party, the farmers market and the chamber mixer at Coast Guard Auxiliary. He added that they will be writing a letter to the retiring army corps commander and that Commissioner Ramsey will represent the Harbor at the event.

11. Adjournment

There being no further business to come before the commission, President Feller adjourned the meeting at 7:38 p.m. until the next regularly scheduled meeting on July 20, 2010 at 6:30 p.m. at the Flynn Administrative Center.

Scott Feller, President

Ray Martell, Secretary

Approved this _____ day
of _____, 2010.