

**MINUTES OF THE REGULAR SESSION
OF THE BOARD OF HARBOR COMMISSIONERS OF THE
CRESCENT CITY HARBOR DISTRICT**

November 17, 2009

COMMISSIONERS PRESENT:

Jack Reese, President
Ray Martell, Secretary
Ron Phillips
Scott Feller
James Ramsey

COMMISSIONERS ABSENT:

None

OTHERS PRESENT:

Richard Young, C.E.O/Harbormaster
Kenneth Towe, Harbor RV Anchorage
Wayne Gavin, Alber Seafood
Jim Aboytes

Karen Phillips, P.S. Secretarial
Zack Larson, Consultant
Bill Renfroe, Tri-Agency

6:30 P.M. The Board of Harbor Commissioners will meet in open session to discuss the following agenda items.

President Reese opened the meeting in regular session at 6:30 p.m.

Pledge of allegiance.

Commissioner Reese led the pledge.

Public comment.

The following persons addressed the Commission: Wayne Gavin thanked the Commissioners and staff for getting the dirt pile removed. The light will be placed soon, according to staff.

1. **1. Consent agenda.**
Public comment: Requests to remove items from the Consent Agenda may be heard at this time.
 - A) **Approval of the warrants issued since November 4, 2009.**
 - B) **Approval of the minutes of the Regular Meeting of November 4, 2009.**

The following comments were made regarding the consent agenda: None.

ON A MOTION BY COMMISSIONER RAMSEY, SECONDED BY COMMISSIONER MARTELL AND UNANIMOUSLY CARRIED ON A POLLED VOTE, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED AND ADOPTED THE CONSENT AGENDA, CONSISTING OF 1.A-B, AS PRESENTED.

2. **Consider and approve a request from Harley Munger to place a ceramic mural on the B/C Dock bathroom.**

C.E.O. Young reported on the request from Harley Munger to place a mural on the bathroom wall between "B" and "C" Docks in the inner basin. The design drawing has been submitted to staff. The approval is needed due to the grant application that Mr. Munger will be submitting to fund the project.

ON A MOTION BY COMMISSIONER MARTELL, SECONDED BY COMMISSIONER RAMSEY, AND UNANIMOUSLY CARRIED, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED THE REQUEST TO PLACE A MURAL ON THE BATHROOM WALL BETWEEN "B" AND "C" DOCKS, AS REQUESTED BY MR. MUNGER AND STAFF.

3. **Receive a report from Zack Larson regarding the status of the Del Norte MPA Work Group.**

Zack Larson presented a report to the commission regarding the MPA initiative. Mr. Larson presented a map of the area including key players and stakeholders. December 17th is the date for the next MPA meeting in Eureka. Mr. Larson has been contracted to work with the group and coordinate the efforts. November 30th is the deadline for the nominations for the MPA initiative. The proposal will be drawn up and reviewed by various entities, the Coastal Commission and the Science Advisory Committee. Commissioners asked questions regarding the initiative. The restrictions vary for each area of the MLP and discussion was held with regard to placing the least restrictive areas within our coastline, if possible. The Science Advisory Committee will be making recommendations to the plan that will be presented. Jim Smith and Virginia Strom-Martin have been appointed to the MLP committee. The regional stakeholders group consists of monthly meetings and a lot of challenging work. There is a small stipend for attending the meetings. Marinemap.org will take you to the online presentations and information. The question, how likely is it that the north coast group will come up with a plan that will not be torn apart, was asked. Since we do not have a choice in the MLP, we have to try this from the ground up, according to Mr. Larson, who also stated that this could be devastating; however there are some major caveats in the plan. Mr. Young will be nominating himself and was asked to prepare letters of recommendation for the commissioners to sign. Commissioner Phillips asked to support all of the current

nominees. Staff was directed, by consensus, to write a letter of support for all the current nominees.

4. Consider and approve a part time employment contract for Wilma Madden.

Discussion was held regarding hiring former county employee Wilma Madden to perform administrative assistant work on an hourly basis not to exceed 16 hours per week for a period of three years. Commissioner Phillips asked about the supervision of subordinate employees as mentioned in the agreement. There are no subordinate employees that Ms. Madden would be supervising at this time. The funds are coming from the line item that was set aside for Mr. Perry due to his starting later in the year than anticipated, there is some savings. The time for both of these positions are billable to the inner basin reconstruction project.

ON A MOTION BY COMMISSIONER FELLER, SECONDED BY COMMISSIONER MARTELL, AND UNANIMOUSLY CARRIED, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED THE CONTRACT AND HIRING OF WILMA MADDEN AS PRESENTED.

5. Consider and direct staff regarding changing benefits provided to Commissioners to be the same as benefits provided to staff.

President Reese opened the discussion regarding the change in commission benefits. There is no dental insurance for Commissioners therefore President Reese put the matter of the agenda for discussion. He feels that the Commission should get the same benefits as staff for life, dental and vision insurance. Counsel would like to know the intent of this change before he were to draft the appropriate document (resolution) for the change. The three insurances that are not covered would run near \$66.00 per month (\$789.96 per year) more for each Commissioner. Commissioners Phillips, Martell and Ramsey expressed the need to keep going forward with other projects that have been set in motion and not costing the Harbor more for additional benefits. Commissioner Feller and Reese supported the additional insurance benefit.

ON A MOTION BY COMMISSIONER FELLER, SECONDED BY COMMISSIONER MARTELL, AND CARRIED ON A THREE-FIFTHS POLLED VOTE, WITH COMMISSIONERS RAMSEY AND PHILLIPS VOTING "NO", THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS DIRECTED STAFF TO COME BACK WITH APPROPRIATE INFORMATION AND A RESOLUTION AT THE NEXT MEETING INCLUDING THE INSURANCE BENEFIT FOR COMMISSIONERS.

6. Consider a request for funding of newspapers in education.

This matter was tabled indefinitely as no further information was forthcoming.

7. Consider and approve changes to committee appointments.

Discussion was held regarding the committee appointments. President Reese would like to change the Inner Basin Rebuild Committee representative from Commissioner Martell to Commissioner Reese. Mr. Martell agreed to the change. Commissioner Phillips asked to be appointed in place of Mr. Feller on the same committee. Discussion was held regarding the appointments.

ON A MOTION BY COMMISSIONER FELLER, SECONDED BY COMMISSIONER RAMSEY, AND UNANIMOUSLY CARRIED, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED CHANGING THE INNER BASIN RECONSTRUCTION REPRESENTATIVES TO COMMISSIONERS FELLER AND REESE, WITH COMMISSIONER PHILLIPS SERVING AS THE ALTERNATE.

8. Standing Agenda Items. Discussion and consideration of status of inner basin rebuilding project.

The following was reported: Stover Engineering has finished the surveys. Geotechnical work is done. Tsunami modeling is being done. Stover Engineering is gathering information about the vessel length and width and preparing designs based on this information. Commissioners asked about the dredging spoils on South Beach. The Corps of Engineers has issued a consistency determination so that the spoils can be placed on South Beach; however, it has been appealed by Fish and Wildlife to the Coastal Commission. What is dredged this year can go to Whaler Island and next year the Harbor will have to find another place for the spoils. There may be less material to be removed than thought based on the topographical mapping of the Harbor. The drainage of the area of South Beach that has the Western Lily has become a problem. The final preliminary design will be available next month most likely.

9. Committee Reports. Reports from other standing and ad hoc committees.

The following commissioners made reports: None.

10. C.E.O.'s report. Report on current matters and issues planned or in progress.

The C.E.O.'s report included the following topics: 1) Dredging the Federal Channel – the Corps of Engineers contractor is here and preparing the dredge the federal channel, they have an on-sight coordinator; 2) Dredging the Inner Basin – Harbor dredge had problems and the maintenance will begin tomorrow and get it fixed to move forward with the dredging; 3) FEMA Projects – received notification on one project (Cal EMA) is recommending to the federal government that the Citizens Dock rebuild proceed in the amount of \$130,896; 4) Travelift Maintenance – there have been problems with the sheaves and bearing that guide the cables as the top of the machine, most of the pulleys, sheaves and bearings are worn out and need to be replace, sandblasted and repainted. Fashion Blacksmith will be presenting a cost estimate for the next meeting, they suggested that it not be used until the repairs are made due to possible failure; 5) Marine Life Protected Act – this was covered earlier in the meeting; and 6) Crew Projects – drainage pipe at the truck pit has been installed, the light standard is in the process of being replaced at the end of the drain pipe, we are waiting for material to arrive to repair the roof on the Alber Seafoods building, the crew has built three camels with plastic pipe, and they are building an additional ladder for Citizens Dock.

11. Board Comments.

The following commissioners made comments: Commissioner Ramsey commended Commissioner Feller on all the work he is doing for the Harbor. The same was echoed for Commissioner Martell, who has been working on the culvert and all the other things

they are participating in. Commissioner Feller asked about the cost of the crane. Commissioner Ramsey asked how long the engine was sitting. Staff indicated that it was used last year. Commissioner Phillips indicated that the minutes from the last meeting mentioned that the commission would get a mid-term budget review; he feels that we really need to look at the budget and do some forecasting. He asked about the 900 hour employees and whether or not they were being replaced in light of the slower winter season. President Reese indicated that the crab this year is good; he had a chance to have some recently. Commissioner Feller indicated that the temporary crew will finish the roofing on Albers and that it should take a week or so. He asked if the weather and time would allow that they finish some of the smaller projects. Commissioner Martell asked how the C.E.O. heard about the museum not being placed in the Harbor any longer. Mr. Young got his information from Mr. Renfro. A letter has been sent to the museum folks. Commissioners indicated that the Parks folks should be contacted about building space at the Harbor.

12. **Adjournment**

There being no further business to come before the Commission, President Reese, adjourned the meeting at 7:45 p.m., until the next regular session scheduled on December 1, 2009.

Jack Reese, President

Ray Martell, Secretary

Approved this _____ day
of _____, 2009.