

**MINUTES OF THE REGULAR SESSION
OF THE BOARD OF HARBOR COMMISSIONERS OF THE
CRESCENT CITY HARBOR DISTRICT**

November 3, 2009

COMMISSIONERS PRESENT:

Jack Reese, President
Ray Martell, Secretary
Scott Feller
James Ramsey

COMMISSIONERS ABSENT:

Ron Phillips

OTHERS PRESENT:

Richard Young, C.E.O/Harbormaster
Kenneth Towe, Harbor RV Anchorage
Wayne Gavin, Alber Seafood

Karen Phillips, P.S. Secretarial

Bill Renfroe, Tri-Agency

6:30 P.M. The Board of Harbor Commissioners will meet in open session to discuss the following agenda items.

President Reese opened the meeting in open session at 6:30 p.m.

Pledge of allegiance.

The pledge was led by Commissioner Ramsey.

Public comment.

The following persons addressed the Commission: none.

1. Consent agenda.

Public comment: Requests to remove items from the Consent Agenda may be heard at this time.

- A) Approval of the warrants issued since September 15, 2009.**
- B) Approval of the minutes of the Regular Meeting of September 1, 2009.**
- C) Approval of the minutes of the two Special Meetings of September 10, 2009.**
- D) Approval of the minutes of the Regular Meeting of September 15, 2009.**

There were no public comments regarding the consent agenda items, either to pull or to request separate action.

ON A MOTION BY COMMISSIONER RAMSEY, SECONDED BY COMMISSIONER MARTELL, AND UNANIMOUSLY CARRIED ON A POLLED VOTE, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS, APPROVED AND ADOPTED THE CONSENT AGENDA, CONSISTING OF ITEMS A-D, AS PRESENTED.

2. Consider and approve a new contract for office copier.

C.E.O. Young reported on the new contract for an office copier. Commissioners asked how much more it would be to purchase a new copier

ON A MOTION BY COMMISSIONER MARTELL, SECONDED BY COMMISSIONER RAMSEY, AND UNANIMOUSLY CARRIED, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED A FIVE YEAR LEASE FOR THE CANON COPIER AND THE PAY OFF OF THE EXISTING COPIER LEASE.

3. Consider a request for funding of newspapers in education.

C.E.O. Young reported on the request for funding on the Newspapers in Education Program. Staff discussed the program and the loss of the written request that was faxed to him. The matter was tabled until the next meeting.

4. Consider and approve changes to committee appointments.

President Reese indicated that he would like to take himself off Tri-Agency and would like to have Commissioner Feller appointed in his stead. Chairman Reese made the appointment change as discussed above.

5. Standing Agenda Items. Discussion and consideration of status of inner basin rebuilding project.

The following report was made: C.E.O. Young indicated that the drawings for the left side of the basin would be brought back for discussion and the right side would remain as it currently is designed. The inner boat basin dredging is moving forward.

6. Committee reports from other standing and ad hoc committees.

The following reports were made: The flagpole needs to have the wooden walkway repaired. Commissioner Feller announced that the roofing materials will be ordered at a discount for the office and the north side of the Albers building. The savings will be near \$5,200.00. Discussion was held regarding the CDBG grants and discussions with CDBG staff regarding the contract arriving in November for the grant that was awarded in June 2009. The Office of Emergency Services funding is in place. Commissioner Feller asked Mr. Bill Renfro for a report on the work that he was contracted to do. Staff indicated that they continue to meet to discuss and work on the issues as assigned to Mr. Renfro.

7. C.E.O.'s report on current matters and issues planned or in progress.

The C.E.O.'s report included the following topics: 1) CalPERS Health Insurance – the good news is that they have excessive reserves and are giving a two month premium holiday; 2) Marine Life Protected Act (MLPA) – there is much discussion regarding how to move forward with this; 3) Dredging the Federal Channel - notice to proceed has been issued, Coastal Commission have issued a concurrence, although the drainage remains an issue, dredging is supposed to proceed on schedule; 4) Dredging the Inner Basin – is continuing as scheduled; 5) Marina Permits – State Water Quality is proposing that these be issues for up to \$200,000 for water quality, this is an issue because the water quality cannot be controlled by the owners of the marina, there are letters that can be sent in opposition to the permits, staff was directed to send a letter in opposition; 6) FEMA Projects – the project items that were supposed to be completed have been; and 7) Dungeness Crab Task Force – there is a pot limit of 400 per boat, staff attended a meeting of the task force in Ukiah on October 21-22, 2009. Mr. Perry is looking forward to working with the Harbor, he has been meeting with staff, he is on the payroll, staff are working out the physical details. “C” Dock had an unfortunate accident and the boat backed into the dock, several floats will need to be replaced and require other permanent repairs, there will be no additional spare floats after this repair. The person that caused the accident will be charged for the repair. Staff will look at charging the person for new floats or at least to reimburse the Harbor for some of the cost.

8. Board Comments.

The following comments were made: President Reese would like a mid-year budget report for January. Commissioner Feller attended the MLPA meeting; it was a full house and it was obvious that there is an agenda set up by Fish and Game as to how to prepare the wording of the documents. We have the right to present our own options for the MLPA. The proposed zone is only three miles from shore. We have been the most vocal of any place in the state. Commissioner Feller feels that the meeting was good. There is a webinar tomorrow and one tonight to review mapping and other discussions.

9. CLOSED SESSION. The Board of Harbor Commissioners will now meet in closed session to discuss three items:

(1) Pursuant to Government Code Section 54957 Public Employee Performance Evaluation ---CEO/Harbormaster.

(2-3) Conference with legal counsel pursuant to Government Code Sections 54956.9(b) Anticipated litigation (two cases).

No closed session was held.

No closed session was held.

10. **Adjournment**

There being no further business to come before the Crescent City Harbor District, President Reese adjourned the meeting at 6:55 p.m. until the next regularly scheduled meeting on November 17, 2009 at 6:30 p.m. at the Flynn Center, 981 H Street, Crescent City, California.

Jack Reese, President

Ray Martell, Secretary

Approved this _____ day
of _____, 2009.