

**MINUTES OF THE REGULAR SESSION  
OF THE BOARD OF HARBOR COMMISSIONERS OF THE  
CRESCENT CITY HARBOR DISTRICT**

**July 21, 2009**

**COMMISSIONERS PRESENT:**

Jack Reese, President  
Scott Feller  
Ray Martell, Secretary  
Ron Phillips  
James Ramsey

**COMMISSIONERS ABSENT:**

None

**OTHERS PRESENT:**

Richard Young, C.E.O/Harbormaster  
Kenneth & Rachel Towe, Harbor RV Anchorage  
Wayne Gavin, Alber Seafood  
Mr. Dillard  
Rachel and Ken Towe, Harbor RV

Karen Phillips, P.S. Secretarial  
Kurt Madar, Triplicate  
Chris Van Hook, Tenant  
Mary Young  
Paul Ginocchio

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**6:30 P.M. The Board of Harbor Commissioners will meet in open session to discuss the following agenda items.**

President Reese opened the regular session of the Crescent City Harbor Commissioners at 6:30 p.m.

**Pledge of allegiance.**

The pledge was lead by Commissioner Martell.

**Public comment.**

The following persons addressed the Commission: Paul Ginocchio encouraged the Commissioners to attend the Marine Life Protection Areas meeting at the Cultural Center tomorrow night.

**1. Consent agenda.**

**Public comment: Requests to remove items from the Consent Agenda may be heard at this time.**

- A) Approval of the warrants issued since July 7, 2009.**
- B) Approval of the minutes of the Regular Meeting of July 7, 2009.**

The following persons addressed the Commission regarding the consent agenda:  
Commissioner Phillips asked about the warrants for dredging, and the HTP plant electricity bill.

Commissioner Feller asked about the Xerox check for the monthly installment. Commissioner Ramsey asked about the dredging, the forklift expenditure for a new fuel pump, and the usual monthly electric bill for the office.

THERE BEING NO REQUESTS TO PULL MATTERS FROM THE CONSENT AGENDA, AND ON A MOTION BY COMMISSIONER RAMSEY, SECONDED BY COMMISSIONER PHILLIPS, AND UNANIMOUSLY CARRIED, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED AND ADOPTED THE CONSENT AGENDA, CONSISTING OF ITEMS 1.A-B, AS PRESENTED.

**2. Consideration and adoption of the final budget for FY 2009/2010.**

C.E.O. Young reported on the final budget for FY 2009/2010 as presented in the agenda packet. On July 10, 2009 there were substantial changes to the budget and since that time staff has made changes to improve the accuracy of the budget to payroll expenses totaling \$722,000 and capital expenses-HTP to \$18,170.00 for payments to the City. Staff requested that line item 4110 – Del Norte County Taxes be watched due to the fact that the State budget may cause cuts to this line item approximately 8% (a reduction to \$295,000) or more based on the final action. Staff believes that the reserves are large enough to bear the expenditures listed in this budget. Commissioner Phillips would like to increase the moorage rates by 3% across the board. Discussion was held regarding increasing moorage rates to cover the cost of electricity, and whether or not the inner basin rebuild will include metered electricity. There is one more salary increase of 2.5% planned under the current union contract.

ON A MOTION BY COMMISSIONER PHILLIPS, SECONDED BY COMMISSIONER RAMSEY, AND UNANIMOUSLY CARRIED, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED INCREASING THE MOORAGE FEES BY 3%. THE ORDINANCE WILL COME BACK FOR APPROVAL.

ON A MOTION BY COMMISSIONER RAMSEY, SECONDED BY COMMISSIONER PHILLIPS, AND UNANIMOUSLY CARRIED, ON A POLLED VOTE, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED AND ADOPTED THE FY 2009/2010 FINAL BUDGET MINUS \$147,\_\_\_\_ .

**3. Standing Agenda Item - Discussion and consideration of status of inner basin rebuilding project.**

C.E.O. Young reported on the inner basin rebuilding project. Mr. Stover will get the documentation back for the status of the project next week.

**4. Committee reports from other standing and ad hoc committees.**

The following Commissioners made reports: Commissioner Ramsey met with the Chamber of Commerce to approve the scope and conditions of the employment of Tamera Buchanan for the Visitor's Center.

**5. C.E.O.'s report on current matters and issues planned or in progress.**

The C.E.O.'s report included the following topics: 1) HTP – permit application goes to public hearing on July 23, a letter has gone to the water board thanking them for their persistence, the application is for a five year permit; 2) RV Park Trailers – Coastal Commission staff is

talking with State Lands regarding placement of the models on State lands, the models are designated as RV's; 3) Dredging – we are awaiting permission from the Corps of Engineers to begin dredging the inner basin, staff hopes to receive permission from the Corps to begin dredging the basin soon; 4) FEMA Projects – there are currently 16 projects funded under FEMA to effect repairs after the 2006 winter storms, 8 of the projects have been completed; 5) Dredging the Federal Channel I – staff is working with Larry Graham of the Corps of Engineers for dredging the Federal Channel regarding disposal options for dredged material, at this point there are three options for fine grained material a) Chetco Ocean Disposal, b) Humboldt Offshore Ocean Disposal Site, or c) Upland Disposal at Harbor District Dredge Pools; 6) Dredging the Federal Channel II – staff received word that Congressman Thompson has requested \$3.9 million in funding for dredging the Federal Channel next year, this is good news as it will allow us to complete dredging the entire Federal Channel; 7) Computer Systems – the new computers the Commission authorized are scheduled to be here on Friday, installing them will cause some disruption in the accounting process while the software is installed; 8) Accounting and Reporting Systems – staff met with Kevin Hartwick and CBH staff regarding reporting and accounting requirements for the inner basis rebuilding project, our goal is to have in place a system that will be transparent and accountable for the substantial sums of money that will be flowing through the Harbor, modest changes in our accounting system will accomplish this goal; and 9) Marine Life Protection Act – the public hearing on this process is July 22, 2009 from 5:00 p.m. to 8:30 p.m. An update of the maintenance crew projects was made. Commissioner Phillips thanked staff for their work to make the Harbor look nicer.

## 6. Board Comments.

The following Commissioner made comments: Commissioner Feller attended the 2x2 meeting with the City, where discussions were held regarding the processing plant and the wastewater treatment plan; he also attended the IGRC meeting, where budgets were discussed; he met with a developer in Ashland last week and he is interested in putting boats on concrete stands and making overnight rentals out of them; Commissioner Phillips commented that a sail boat was in the Harbor and no staff were there to open the showers, they called the paper where the phone call was intercepted, which brought up the question of why security staff do not have keys to the showers. The doors need to be rekeyed since they do not work. There is a Visitor's Center meeting next week. Commissioner Martell thanked staff for sending out the electronic version of the agenda. Commissioner Ramsey said he is having trouble reading some of the attachments sent from staff.

## 7. Adjournment.

There being no further business to come before the Commission, President Reese adjourned the meeting at 7:27 p.m. to next regularly scheduled meeting on August 4, 2009 at 6:30 p.m. at the Flynn Center, 981 H Street, Crescent City, California.

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Jack Reese, President

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Ray Martell, Secretary

Approved this \_\_\_\_\_ day  
of \_\_\_\_\_, 2009.