

**MINUTES OF THE SPECIAL SESSION  
OF THE BOARD OF HARBOR COMMISSIONERS OF THE  
CRESCENT CITY HARBOR DISTRICT  
August 5, 2008**

**COMMISSIONERS PRESENT:**

Patrick Bailey, President  
Ray Martell  
John Yingst  
Ron Phillips  
Garry Young

**COMMISSIONERS ABSENT:**

None

**OTHERS PRESENT:**

Richard Young, C.E.O/Harbormaster  
Kenneth Towe, Harbor RV Anchorage  
Kathy Yingst, Public Member  
Kim Yost

Lacy Cusmano, P.S. Secretarial  
Ryan Moody  
Paul McAndrews, Facilities Manager

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**Call to order.**

President Bailey called the meeting to order at 5:15 p.m.

**Public Comment prior to closed session.**

The following Public Comments were made: None

**Closed session regarding two items:**

- a) Pursuant to Government Code Section 54956.8, Conference with real property negotiators. Harbor District negotiators Commissioners Garry Young, John Yingst, CEO Richard Young. Property: Billboards on Highway 101.
- b) Pursuant to Government Code Section 54957.6, Conference with Labor Negotiators. Agency designated representatives

**Commissioners Patrick Bailey, Ronald Phillips, Garry Young (alternate), CEO Richard Young. Employee Organization: Northern California Carpenters Regional Council.**

The closed session was adjourned at 6:25 p.m. President Bailey announced that during the closed session the Commission approved the memorandum of understanding with the Northern California Carpenters Regional Council.

**Call to order for the regularly scheduled meeting.**

The meeting was called to order by President Bailey at 6:31 p.m.

**Pledge of allegiance.**

The pledge was led by Commissioner Phillips.

**Consent calendar. Possible Board action. Public comment: Requests to remove items from Consent Calendar.**

**A) Motion to approve the following consent Calendar items.**

- i) Approval of the warrants issued since July 15, 2008.**
- ii) Approval of the minutes of the regular meeting of July 15, 2008.**
- iii) Approval of the minutes of the Special Meeting of July 24, 2008.**
- iv) Approval of the minutes of the Special Meeting of July 29, 2008.**

No public comments were made with regard to the consent calendar.

ON A MOTION BY COMMISSIONER MARTELL, SECONDED BY COMMISSIONER YINGST, AND UNANIMOUSLY CARRIED, THE BOARD OF HARBOR COMMISSIONERS APPROVED THE CONSENT CALENDAR ITEMS i-iii. WITH THE REMOVAL OF #IV, AS THE MINUTES WERE NOT AVAILABLE AT THIS TIME.

**Public comment.**

The following public comments were made: Ryan Moody stated that he would like to place a sandwich board sign across the highway from King Street on the Harbor's property. Mr. Young apologized because it did not make it on this agenda but he could present it to the board now and we will put it on the next agenda. Caltrans said he could not put it in there area. Mr. Moody wants the sign to be six feet by eight feet advertising Sunset Harbor RV Park on King Street. The sign he proposed is a sandwich board, with no lighting and it will be left out only during the day.

**Discussion and consideration of approving a "Buddy Walk" to take place in the Harbor. Possible Board action.**

Mr. Young introduced Kim Yost to talk about "Buddies by the Sea". Mrs. Yost wants to put together a buddy walk for children with Down Syndrome, which would bring more awareness and hopefully be an annual event. The event should last about three hours and she would like the event to be held in the Whaler Island area. Mr. Yingst asked the Commissioners if it would be appropriate to make a donation. Mr. Young replied it is up

to each board member. Mrs. Yost added that Northwood's Restaurant will have cops waiting tables and the tips will go to the Special Olympics, the event is called, "TIP A COP". Buddies by the Sea is a limited walk, it is unknown if there will be people in wheelchairs. Mr. Phillips said whatever we can do to help you let us know.

ON A MOTION BY COMMISSIONER YOUNG, SECONDED BY COMMISSIONER YINGST, AND UNANIMOUSLY CARRIED, THE BOARD OF HARBOR COMMISSIONERS APPROVED THE BUDDY WALK TO TAKE PLACE IN THE HARBOR, AS REQUESTED BY MRS. YOST.

**Discussion and consideration of the disposition of the Vessel Sujon and of the delinquent account. Possible Board action.**

Mr. Young said Mr. Dale Card was supposed to be here at the meeting, but he was not. Mr. Young would like to table this item so he can track down Mr. Card and find out what is going on with \$6800.00 he owes in back moorage. Troy Gardner said if the Harbor lifted the lien for \$5000.00 then Mr. Gardner and Mr. Card would pay the rest. Mr. Card was supposed to make payment arrangements with the Harbor and he has not. The matter was tabled until Mr. Card could attend the meeting.

**Discussion and consideration of issuing a berthing agreement to the vessel Warrior II. Possible Board action.**

The Warrior II has changed captains and the new captain wants to keep it moored here. There is a dock slip that should open in a month or so, the vessel will return to Eureka if they do not receive a temporary berthing agreement. Commissioner Yingst asked how big the boat was. Mr. Young said the boat was an eighty five foot long drag boat.

ON A MOTION BY COMMISSIONER YOUNG, SECONDED BY COMMISSIONER YINGST, AND UNANIMOUSLY CARRIED, THE BOARD OF HARBOR COMMISSIONERS APPROVED THE ISSUANCE OF A BERTHING AGREEMENT TO THE VESSEL WARRIOR II.

**Discussion and consideration of staffing levels and wages. Possible Board action.**

Mr. Young said this item was a continuation that discussions started during the 2008-09 budget cycle. The amount paid to temporary staff was \$8.95 an hour. He feels the Harbor should pay them \$10.00 an hour to get better employees there are no benefits. Staff would like to hire two fulltime temporary people, maybe three more. Commissioner Phillips talked about the employees and would like to have three people hired through the Workforce Center and have them go through the applications, first and have them pick out the ten to interview. Mr. McAndrews said ad to hire people was placed and the Harbor has a file full of applications already. Mr. Young said we need the employees now, as the Harbor's starting to dredge.

ON A MOTION BY COMMISSIONER YINGST, SECONDED BY COMMISSIONER MARTELL, AND UNANIMOUSLY CARRIED, THE BOARD OF HARBOR COMMISSIONERS APPROVED RAISING THE TEMPORARY STAFF WAGE FROM \$8.95 TO \$10.05 PER HOUR, NOT TO EXCEED 999 HOURS.

ON A MOTION BY COMMISSIONER YOUNG, SECONDED BY COMMISSIONER YINGST, AND UNANIMOUSLY CARRIED ON A 4/5THS POLLED VOTE, WITH COMMISSIONER PHILLIPS VOTING "NO", THE COMMISSION AUTHORIZED THE HARBOR MASTER TO HIRE THE TEMPORARY EMPLOYEES AS REQUESTED.

**Discussion and consideration of RESOLUTION NO. 2008-4 a RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE CRESCENT CITY HARBOR DISTRICT DESIGNATING THE DISTRICT CHIEF EXECUTIVE OFFICER AS PURCHASING AGENT AND ESTABLISHING THE POWERS OF THAT OFFICE.  
Possible Board action.**

Mr. Young said the resolution was prepared by Harbor Counsel, which would allow the C.E.O. to purchase items up to \$10,000.00 and with the signature of the chair or secretary for those items over \$1,000.00, which will make purchasing simpler.

ON A MOTION BY COMMISSIONER YOUNG, SECONDED BY COMMISSIONER MARTELL, AND UNANIMOUSLY CARRIED ON A POLLED VOTE, THE BOARD OF HARBOR COMMISSIONERS APPROVED AND ADOPTED RESOLUTION NUMBER 2008-4 AS PRESENTED.

**Discussion and consideration of approving a Memorandum of Understanding with Tri-Agency Economic Development Authority for funding their operations.  
Possible Board action.**

Mr. Young indicated that the board has budgeted \$5,000.00 for Tri-Agency this year. Commissioner Yingst asked if the funds were going to hire someone. Mr. Young indicated "Yes".

ON A MOTION BY COMMISSIONER YINGST, SECONDED BY COMMISSIONER MARTELL, AND UNANIMOUSLY CARRIED, THE BOARD OF HARBOR COMMISSIONERS APPROVED THE MEMORANDUM OF UNDERSTANDING WITH TRI-AGENCY ECONOMIC DEVELOPMENT AUTHORITY FOR FUNDING THEIR OPERATIONS IN THE AMOUNT OF \$5,000.00.

**Committee Reports. Reports from other standing and ad hoc committees.**

Commissioner Phillips talked about zoning, driving, bicycling and campground in the Harbor.

**C.E.O.'s report. Report on current matters and issues planned or in progress.**

Mr. Young said the travel lift is installed and running. The Harbor put a lot of money into this to help the fishermen. It should be serviceable for several years. The public bathroom behind Bistro Garden Restaurant has been remodeled a little. The toilets flush and it has a new faucet. Discussion was held regarding vandalism. The Harbor is cleaner than it was. The dredging plan is about to be executed we should see things happening soon.

**Board comments.**

The following board comments were made: Commissioner Yingst said he is glad the attendance is up; Mr. Young indicated that the handicap ramp was completed today. Mr. McAndrews would like to give special thanks to the maintenance crew. Staff has been doing a lot to get ready for the winter storms.

**Adjournment.**

There being no further business to come before the Harbor District Board of Commissioners, President Bailey adjourned the meeting at 7:17 p.m., until the next special session scheduled for August 12, 2008 at 5:00 P.M. at the Crescent City Harbor District Office.

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Patrick A. Bailey, President

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Ray Martell, Secretary

Approved this \_\_\_\_\_ day  
of \_\_\_\_\_, 2008.