

**MINUTES OF THE REGULAR SESSION
OF THE BOARD OF HARBOR COMMISSIONERS OF THE
CRESCENT CITY HARBOR DISTRICT**

April 15, 2008

COMMISSIONERS PRESENT:

Patrick Bailey
Ron Phillips
John Yingst
Garry Young

COMMISSIONERS ABSENT:

Ray Martell

OTHERS PRESENT:

Richard Young, C.E.O./Harbormaster
Kenneth Towe, Harbor RV Anchorage
Ward Stover, Stover Engineering
Ben Weidig, N. Knights Car Club
William Cobb, proposed new tenant

Karen Phillips, P.S. Secretarial
Paul McAndrews
Michelle Ma, Triplicate
Barbara Burke, SBDC

Call to order for the regularly scheduled meeting.

President Bailey called the meeting to order in regular session at 6:30 p.m.

Pledge of allegiance.

The pledge of allegiance was led by C.E.O. Young.

Consent calendar. Possible Board action. (Estimated time: 5 minutes).

REMOVAL OF ITEMS FROM THE CONSENT CALENDAR

Public comment: Requests to remove items from Consent Calendar.

A. Motion to approve the following consent Calendar items.

- i. Approval of the warrants issued since April 1, 2008.**
- ii. Approval of the minutes of the regular meeting of April 1, 2008.**

There was no public comment regarding removing items from the consent calendar.

ON A MOTION BY COMMISSIONER YOUNG, SECONDED BY COMMISSIONER YINGST, AND UNANIMOUSLY CARRIED, WITH COMMISSIONER MARTELL ABSENT, THE BOARD OF HARBOR COMMISSIONERS APPROVED AND ADOPTED THE CONSENT CALENDAR, CONSISTING OF ITEMS A i-ii, AS PRESENTED.

Public comment.

The following public comments were made: Ben Weidig asked if the board knew Jim Snow, and said that he wanted to donate funds to the Harbor to get the flagpole repaired. He presented a check for the community flag fund, in the amount of \$250.00, from the Northern Knights Car Club. Since, Mr. Snow indicated that he would match the funds donated; Mr. Weidig told the board that they should now ask him to match the funds presented here. Staff indicated that the storm damage in January caused the flagpole issues. A repair company has been contacted in San Francisco, who will be working on the repair to the tune of \$3,850. The small flagpole in the Harbor will have a flag flying.

Discussion and consideration of entering into a lease for a combination deli/sandwich shop. Possible Board action.

C.E.O. Young reported on the request to enter into a lease for a deli/sandwich shop with Mr. William Cobb, owner of BC's Lake Earl Market. Mr. Cobb presented the request to locate a sandwich shop (proposed as BC'S Boardwalk) in the Harbor. Mr. Cobb discussed the water, sewer and electricity located at his first choice of site, the corner of Starfish and Citizen's Dock Road, or his second choice, the corner of Anchor Way and Starfish Way. He would like to have the business open by May 19th if approved. Commissioner Young stated that the business plan is one of the best he has ever seen. Barbara Burke of the SBDC, was present, and assisted with writing the business plan. Commissioner Yingst stated that the fishing season will be horrible this year due to the restrictions, and said that the Lake Earl Market is a first class operation. President Bailey appointed Commissioners Yingst and Young to an ad hoc committee to discuss the proposed lease and meet with Mr. Cobb, before coming back to the board. Staff and commissioners will make time to meet with Mr. Cobb soon. Staff will need to mix up the dye to pour down the pipe, which appears to be a sewer hook-up, to see where it goes and verify that it is a sewer connection. Staff will contact Mr. Cobb to set up a meeting soon.

Discussion and consideration of entering into a contract with Kennedy/Jenks consultants for the final phase of the Harbor Treatment Plant compliance project. Possible Board action.

C.E.O. Young reported on entering into a contract with Kennedy/Jenks consultants for the final phase of the Harbor Treatment Plan compliance project. Two different alternatives are being reviewed by Kennedy/Jenks for treatment. A new flow meter will be purchased and will be installed to assist in the compliance of the wastewater treatment plant.

ON A MOTION BY COMMISSIONER YOUNG, SECONDED BY COMMISSIONER YINGST, AND UNANIMOUSLY CARRIED, WITH COMMISSIONER MARTELL ABSENT, THE BOARD OF HARBOR COMMISSIONERS APPROVED ENTERING

INTO THE AGREEMENT WITH STOVER ENGINEERING AND KENNEDY/JENKS, NOT TO EXCEED \$33,000 WITH FOR THE SECOND PHASE OF THE COMPLIANCE PROJECT.

Discussion was held regarding why the Water Resources Control Board waited so long to notify the Harbor of fines and what funds might be available to help pay for repairs/compliance standards. Commissioner Phillips would like to see the proposal repairs include a recommendation as to where the funding might be found to make further repairs. Annexation and how that would affect the fines was briefly discussed.

Discussion and consideration of approving storm repairs from this winter. Possible Board action.

C.E.O. Young reported on winter storm related repairs and added that the Office of Emergency Services staff were here today and will be back tomorrow to work with staff to complete the paperwork. Staff recommended approval of the following repairs and amounts:

Flagpole repairs	\$ 4,000.00	(insurance)
Sheriff's building overhead doors	\$ 7,500.00	(insurance)
Alber building, roof vent	\$ 4,000.00	(insurance)
Inner Basis electrical repair on docks	\$20,000.00	(OES)
Alber building roof repairs	<u>\$20,000.00</u>	(insurance)
TOTAL	\$55,500.00	

ON A MOTION BY COMMISSIONER YOUNG, SECONDED BY COMMISSIONER YINGST, AND UNANIMOUSLY CARRIED, WITH COMMISSIONER MARTELL ABSENT, THE BOARD OF HARBOR COMMISSIONERS APPROVED THE EXPENDITURES AS PRESENTED IN THE AGENDA PACKET AND LISTED ABOVE.

Discussion and consideration of increasing the CEO's spending authority. Possible Board action.

The matter of increasing the C.E.O.'s spending authority will be tabled and dealt with later.

Discussion and consideration of adopting RESOLUTION NO. 2008-2, A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE CRESCENT CITY HARBOR DISTRICT REGARDING THE GOVERNOR OF CALIFORNIA'S PROPOSED 2008-9 BUDGET. Possible Board action.

C.E.O. Young reported on the adoption of Resolution No. 2008-2. The school board has asked the Harbor's support for this resolution, which supports the school district.

ON A MOTION BY COMMISSIONER PHILLIPS, SECONDED BY COMMISSIONER YOUNG, AND UNANIMOUSLY CARRIED ON A POLLED VOTE, WITH COMMISSIONER MARTELL ABSENT, THE BOARD OF HARBOR COMMISSIONERS APPROVED AND ADOPTED RESOLUTION NO. 2008-2, ENTITLED A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE CRESCENT CITY

HARBOR DISTRICT REGARDING THE GOVERNOR OF CALIFORNIA'S PROPOSED 2008-09 BUDGET.

Discussion and consideration of approving use of the Harbor meeting room for a polling place on Tuesday, June 3, 2008. Possible Board action.

C.E.O. Young reported on use of the Harbor District meeting room for a polling place during the June 3, 2008 elections and the subsequent change of meeting date necessary to allow the polling place.

ON A MOTION BY COMMISSIONER YINGST, SECONDED BY COMMISSIONER PHILLIPS, AND UNANIMOUSLY CARRIED, WITH COMMISSIONER MARTELL ABSENT, THE BOARD OF HARBOR COMMISSIONERS APPROVED USING THE HARBOR MEETING ROOM FOR A POLLING PLACE FOR THE JUNE 3 ELECTION AND MOVED THE REGULAR MEETING OF JUNE 3, 2008 TO RURAL HUMAN SERVICES CONFERENCE ROOM AT 286 "M" STREET AT THE SAME TIME AS REGULARLY SCHEDULED MEETINGS.

Committee Reports from other standing and ad hoc committees.

The following committee reports were made: the IGRC meeting was held where various topics were discussed, including the City's sewer treatment plant phases.

C.E.O.'s report on current matters and issues planned or in progress.

The C.E.O.'s report consisted of discussion of the following topics: 1) Abandoned Vehicle – the vehicle in the RV park area has been moved, a person was sleeping in the vehicle and indicated that he was a friend of the owner and would help him move it; 2) PFMC Decision on 2008 Salmon Season – adopted the most restrictive Salmon season in the West Coast history for the 2008 season; 3) 2008 Recreational Groundfish – staff spoke with John Burdick of the California Department of Fish and Game concerning the proposed regulations for recreational Groundfish in 2008, they considered numerous alternatives to the final proposal of a) no fishing deeper than 2 fathoms or; b) five Yelloweye Rockfish Conservation Areas (RCA). Without the conservation areas there would be some reduction in catch, but keeping catches within allowable limits would require about a three month season, after consultation with local fishermen, they determined that season length was very important, so Yelloweye RCA's were instituted to stretch the season, local closed areas were outlined 4) Truck – staff purchased a used one ton truck from Hemmingsen Construction, it is a 1989 Ford F350 with dual rear wheel and no bed, the work crew will fabricate a bed for the truck, we think this will be a very serviceable truck for the Harbor's needs, the price was \$1,500; 5) WiFi – a contract was signed with Charter Communications to provide service to the Harbor, they are scheduled to connect the system Friday, the County has one or two more antennas to install depending on the signal strength; and 6) Meetings – Thursday, April 17th Caltrans and the Local Transportation Commission will host an information meeting regarding Hwy 197/199 STAA access and Tri-Agency will hold a meeting the weekend of April 19 and 20th to discuss strategic planning.

Board comments.

The following commissioners made comments: Commissioner Phillips reported on the Tall Masted Ships event and the Chamber Mixer. The local (Klamath River and North) chamber of commerce's have been invited as well as harbor commissions (Humboldt County and North) and several special districts. He also reported that the Hawaiian Chieftain has been put into dry-dock and will hopefully be completed by the time they reach Crescent City. Commissioner Yingst asked about the dredging pictures taken during the minus tide last week, wherein a vessel ran aground. One picture showed Mr. McAndrews standing in the middle of the channel, his head well above the waterline. The Coast Guard Auxiliary did soundings last week and may provide some assistance with the Tall Masted Ships Festival as well as some issues for entering and exiting the harbor.

Adjournment.

There being no further business to come before the Commission, the President adjourned the meeting at 7:45 p.m. until the next regularly scheduled on May 6, 2008 at 6:30 p.m.

Patrick Bailey, President

Ray Martell, Secretary

Approved this _____ day
of _____, 2008.